

**COMMUNITY RELATIONS
ADVISORY BOARD
OCTOBER 22, 2001**

1. ROLL CALL

The meeting was called to order at 6:35 p.m. Present were Chair Geri Clark, Vice-Chair Wayne Arnold, Norman Blanco, Jason Curtis, Richelle Gilhauley, Brian Hierholzer, Katherine Montgomery, Kitty Preziosi, and Denis Shaw. Also in attendance was Clerk Nina Valdez recording the meeting. Lynette Brown and Zel Veesser were absent.

2. APPROVAL OF MINUTES: August 28, 2001

Mr. Curtis stated that Julie Aitken's name was spelled incorrectly.

Vice-Chair Arnold made a motion, seconded by Mr. Curtis, to accept the minutes. In a voice vote, with Ms. Brown and Ms. Vesser being absent, all voted in favor. (Motion carried 9 to 0)

3. OLD BUSINESS

3.1 Cultural Affairs

Chair Clark reviewed decisions made at the Board's last meeting to incorporate the Board in the Orange Blossom Parade in March 2002. She stated that the Town Council had offered the use of their float with the theme being flags. There would be a poster-size flag drawing contest organized by Special Projects Director Bonnie Stafiej within the schools located in Davie. The flags would be used to decorate the float. The Board discussed the possibility of flags being donated from vendors for the event.

Councilmember Susan Starkey was at the meeting and spoke about an invitation that Ms. Stafiej and she received to attend Bennett Elementary's Diversity Day. She would report back to the Board with any information gathered from the event.

Ms. Preziosi inquired about the Study Circles training. Chair Clark replied that Mr. Mosely had not given the Board a date of return. She also stated that he would provide the Board information on becoming facilitators. Chair Clark stated that the September 20, 2001 training seminar on facilitators was canceled and Director of Human Resources Mark Alan would notify her when it would be rescheduled.

Ms. Gilhauley inquired about the possibility of the Board distributing flyers at Town functions. She produced a telephone shaped magnet as an example of what could also be distributed. Chair Clark stated the Board did not have a budget, but believed the Board would benefit by attending Town functions to make the public aware of the Board and suggested a function on November 3, 2001 at the Tower Shops. Councilmember Starkey mentioned a few vendor names for items like the magnets. Ms. Preziosi suggested Coke-a-Cola for a banner. Vice-Chair Arnold suggested that the Board wait until January to get this project underway.

Chair Clark advised that the Study Circles would be added to the next agenda under Old Business. She would contact Mr. Mosely and Mr. Gorley to request their attendance.

Vice-Chair Arnold reminded the Board of the November 10, 2001 bus tour.

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Chair Clark passed the gavel and made a motion, seconded by Vice-Chair Arnold, to move to item number 5 and open Public Comments. In a voice vote, with Ms. Brown and Ms. Vesser being absent, all voted in favor. (Motion carried 9-0)

Councilmember Starkey spoke regarding the tragedy of September 11, 2001, and the Home Town Security program implemented by Town Administrator Willi. She spoke of having a Town Hall meeting and would have participants voice concerns to a panel who would be members of health care professionals that would be from the hospital district who specialize in biochemical problems and would address the issue of opening mail carefully. Councilmember Starkey believed that advice from Police Chief John George, Fire Chief Donald DiPetrillo, and some psychiatric professionals would calm the fears of the public. Mr. Hierholzer advised that Nova Southeastern University was interested in participating in a presentation and he could be instrumental in securing a facility at Nova. Councilmember Starkey invited of the Board to be involved. Chair Clark stated that she would contact Ms. Stafiej to see if space could be dedicated in the Davie Update to advise of the presentation and other Board information.

Mr. Blanco spoke about the tragedies involved with the mail industry. Councilmember Starkey advised that various law enforcement agencies had discussed a centralized location for people who had questionable mail to be opened to avoid contamination of their home or offices.

Chair Clark advised that the Board would give Administration and Council a letter stating that the Board would support a resolution that would bring the Town together as soon as possible for a presentation.

Councilmember Starkey suggested that the Board be named as sponsors in partnership with the Coral Springs League of Women Voters.

Vice-Chair Arnold made a motion, seconded by Mr. Shaw, to adopt a resolution supporting Councilmember Starkey's presentation. In a voice vote, with Ms. Brown and Ms. Veaser being absent, all voted in favor. (Motion carried 9-0)

4. NEW BUSINESS

4.1 Telephone Action Requests

The Board discussed the memorandum from Assistant Town Clerk Barbara McDaniel regarding the Telephone Action Request forms. They were as follows:

1. Annie Helendez-Problem with intersection. Response from the Engineering Department. Chair Clark stated that she would contact Chief George for assistance at that intersection during peak times to help with red light runners or speeders. The Board suggested Chief George or his designee contact Ms. Helendez regarding the problem.
2. Melody Wolf-Drug problem with juvenile. Response from the Police Department. The Board did not feel this matter needed any further discussion.
3. James Napier-Maintenance of sides of streets. Response from Public Works. Chair Clark would request that Public Works Director Bernard give Mr. Napier a more specific time on when the work would be completed.
4. Kim Hermelyn-Extension of sidewalk. Received on October 19, 2001, a response should be to the Board by the November 27, 2001 meeting. A

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discussion ensued regarding the area and whose responsibility the extension belonged to. Chair Clark stated that this item would be open for discussion at the next meeting.

5. James Anderson-Alledged falsification of two traffic violations. Received on October 22, 2001, a response should be to the Board by the November 27, 2001 meeting. A discussion ensued regarding the alleged complaint.

Mr. Shaw inquired how the Police Department handled complaints. Chair Clark stated that the Board would send a letter to Chief George requesting a written guideline to explain to the public how information was taken on complaints. Chair Clark stated that at a previous meeting, Chief George advised that the Internal Affairs Division should be contacted if there were any issues. She stated that Chief George would be invited to the next meeting to speak on the complaint procedure.

Chair Clark stated the purpose of this Board was to pass along information to make sure issues were addressed and that there was a conclusion. If the Board felt there was a continuation of issues with a department's conduct, then a recommendation would be made to Council or the department regarding statistical reports.

5. PUBLIC COMMENTS

There were no comments or suggestions.

6. COMMENTS AND/OR SUGGESTIONS

There were no comments or suggestions.

7. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 8:20 p.m.

Approved: _____

Chair/Board Member